**Application for the use the HLS19 instruments and confirmation on fulfilling the conditions for using the HLS19 instruments**

About the HLS19 instruments

* The HLS19 Instruments were developed by the HLS19 Consortium and belong to the HLS19 Consortium.
* Any use of the HLS19 instruments needs permission from the HLS19 Consortium.
* For granting permission to the English version of the Instruments the ICC will evaluate the application and decide on giving permission.
* For granting permission to translated versions the respective National Study Centre (NSC) and the ICC both together will evaluate the application and decide on giving permission.
* The use of the instrument is free of charge.
* Detailed information on the HLS19instruments can be found in the HLS19 International Report at <https://m-pohl.net/Int_Report_methdology_results_recommendations>

**Instruction for applicants who seek permission to use the HLS19 instruments:**

Please fill in this application form and sign the agreement and send it to [m-pohl@goeg.at](mailto:m-pohl@goeg.at).

Only fully filled in applications will be processed.

You will be contacted either by the ICC for further details.

**Application form**

1. **About the applicant – please fill in:**

Full name:

Organisation:

Position in the Organisation:

Postal address:

Telephone number:

e-mail:

1. **HLS19 Instruments requested – please fill in:**

(see the M-POHL Homepage for a list of available instruments - https://m-pohl.net/Design\_Methods)

Please list the instruments you request here:

1. **Translation of HLS19 instruments**

Do you plan any translation of the HLS19 instruments? Mark with an x:

Yes No

If yes, please provide details:

Which instruments do you want to translate:

Into which languages do you want to translate the instruments:

1. **Information on the use of the instruments – please fill in:**

Title of the study:

Principal Investigator of the study:

Contractor of the study:

Financing of the study by:

Planned source of publication:

Planned date of publication:

Subject of the study (around 5 sentences):

1. **Agreement on the conditions for the use of the instruments:**

The applicant guarantees that the following conditions are fulfilled:

1. The interested party is a non-profit academic and public research actor.
2. The planned study is carried out in public interest.

The applicant agrees that:

1. The HLS19 Project must be acknowledged in any publication resulting from the use of the HLS19 Instrument as ‘The HLS19 Instrument used in this research was developed within “HLS19 – the International Health Literacy Population Survey 2019-2021” of M-POHL’
2. The instruments have to be cited – citation suggestion is provided with the instruments
3. A PDF copy of publications resulting from the use of the HLS19 Instrument must be provided to the ICC after publication.
4. Any further translations of the instruments have to be provided to the ICC. The ICC and the HLS19 Consortium can use these translated versions for its further research. For any use of these versions the same rights and rules apply as to the original HLS19 instruments according to point 1 to 5. Furthermore, the new instruments can only be shared with others by a joint agreement with the ICC and the applicant.

**The applicant guarantees with his/her signature that all information provided are correct and that all conditions listed under E) are fulfilled!**

**F) Signatories**

Signatory of the applicant: Place Date

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**To be filled by ICC and if applicable by the NSC:**

1. **Permission provided by**

ICC

Signatory of a representative of the ICC Place Date

NSC

Signatory of a representative of the NSC Place Date